



Associated Neurologists, P.C.

69 Sand Pit Road, Suite 300 · Danbury, Connecticut 06810 · Tel: (203) 748-2551 · Fax: (203) 790-6375
1389 W. Main Street, Suite 212 · Waterbury, Connecticut 06708 · Tel: (203) 755-7367 · Fax: (203) 755-1947

Adult Neurology

Jan Mashman, M.D.
Martin Kremenitzer, M.D.
Diane Wirz, M.D.
Samuel Markind, M.D.
Neil Culligan, M.D.
Anna Alshansky, M.D.
David Greco, M.D.
Robert Bonwetsch, M.D.
Maria Sangiorgio, M.D.
Behzad Habibi, M.D.
Joan Ellen Gereg, APRN
Loralee Richter, PA-C
Melisa Pelikan, RN
Dawn Murphy, RN

**PLEASE CHECK WITH YOUR INSURANCE COMPANY
TO SEE IF A REFERRAL IS REQUIRED PRIOR TO YOUR
SCHEDULED APPOINTMENT.**

THANK YOU

Pediatric Neurology

Martin Kremenitzer, M.D.
Anna Alshansky, M.D.

Neuropsychology

Stephen Peters, Psy.D., ABN
Michelle Bobulinski, Ph.D.
Erin Lasher, Psy.D.

Neurophysiology

Paulette Christie, R EEGT
JoAnn Colucci, R EEGT

Clinical Studies

Joan Ellen Gereg, APRN
Margaret Mukwaya, CCRC

Physical Therapy

Lisa Dransfield, M.A., P.T.
Cynthia Bahr, P.T.
Beth Capron, MPT
Karen Nell, PTA
Nicole Saviano, PTA
Diane Yandow, P.T.

Administration

Arlene Barra
Wendy White

Directions to Associated Neurologists Danbury Office

**69 Sand Pit Road, Suite 300
Danbury, CT 06810
203-748-2551**

Route 84 (East or West) to EXIT 7

Take the next EXIT (Exit 11, Federal Rd)

Make right at light (White Turkey Extn) Take this to the end (Approx 1 mile)

Make left at light (This is Federal Rd)

Go to 2nd light make right (just past the rte 84 overpass - sign points right to Germantown)

From Hartford - 84 Heading West

1. Take exit 7 (Brookfield, New Milford, North) and stay in the right lane.
2. Take the first exit onto Federal Road.
3. At the end of the ramp, turn right. Follow this connector road to the end.
4. Turn left at the light onto Federal Road and stay in the right lane.
5. You will pass a Harley Davidson dealership on the left.
6. At the 2nd light, turn right onto Starr Road (just beyond the underpass).
7. At the traffic light, turn right onto Sand Pit Road.
8. You will pass the AT&T garage on the right.
9. Look for the sign "Medical Center of Western Connecticut" on the left.
10. Turn left into that driveway and drive straight ahead to building 69 (the brick building with the green roof).

From New York State - 84 Heading East

1. Take exit 7 (Brookfield, New Milford, North). This will be a left lane exit.
2. Take the first exit onto Federal Road.
3. At the end of the ramp, turn right. Follow this connector road to the end.
4. Turn left at the light onto Federal Road and stay in the right lane.
5. You will pass a Harley Davidson dealership on the left.
6. At the 2nd light, turn right onto Starr Road (just beyond the underpass).
7. At the traffic light, turn right onto Sand Pit Road.
8. You will pass the AT&T garage on the right.
9. Look for the sign "Medical Center of Western Connecticut" on the left.
10. Turn left into that driveway and drive straight ahead to building 69 (the brick building with the green roof).

Route 7 North - From Ridgefield and South

1. Travel north on Route 7 and merge onto 84 towards Hartford. Stay in left lane. Follow directions as if from New York State – 84 Heading East.

Route 7 South - From New Milford and North

1. Travel south on Route 7 and take left onto Route 7 spur.
2. Take the second exit onto Federal Road.
3. At the end of the ramp, turn left. Follow this connector road to the end.
4. Turn left at the light onto Federal Road and stay in the right lane.
5. You will pass a Harley Davidson dealership on the left.
6. At the 2nd light, turn right onto Starr Road (just beyond the underpass).
7. At the traffic light, turn right onto Sand Pit Road.
8. You will pass the AT&T garage on the right.
9. Look for the sign "Medical Center of Western Connecticut" on the left.
10. Turn left into that driveway and drive straight ahead to building 69 (the brick building with the green roof).

***Directions to Associated Neurologists Waterbury Office
1389 W. Main Street Suite 212
Waterbury, CT 06708
203-755-7367***

Traveling West on 84 from Hartford/Waterbury:

- Take I-84 to exit 18 – Chase Parkway
- Bear left
- Turn left at the light at the end of the ramp
- 1389 W. Main Street is the large white medical building on the left (Waterbury Medical Center)
- We are in Tower 1, Suite 212 (look for “Associated Neurologists” on the directory by the elevator)

Traveling East from New York/Danbury/Newtown:

- Take I-84 to exit 18 – Chase Parkway
- At the end of the ramp, turn right
- Turn right at the light
- Turn right at the next light onto W. Main Street
- 1389 West Main Street is the large white building (Waterbury Medical Center)
- We are in Tower 1, Suite 212 (look for “Associated Neurologists” on the directory by the elevator)

Patient Name _____

Date ____/____/____

DOB ____/____/____



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David Greco, M.D.
Loralee Richter, PA-C

Referring Physician: _____

Primary Physician: _____

Your Age: _____

Chief Complaint (Why were you referred to Associated Neurologists)? _____

HPI (History of Present Illness)

| | |
|--|--|
| <input type="checkbox"/> Location | |
| <input type="checkbox"/> Quality | |
| <input type="checkbox"/> Severity | |
| <input type="checkbox"/> Duration | |
| <input type="checkbox"/> Timing | |
| <input type="checkbox"/> Context | |
| <input type="checkbox"/> Modifying Factors | |
| <input type="checkbox"/> Assoc. Signs/Symptoms | |

PMH (Past Medical History)

| | |
|---|--|
| Document Prior: | |
| <input type="checkbox"/> Major Illnesses | |
| <input type="checkbox"/> Operations | |
| <input type="checkbox"/> Hospitalizations | |

| Medications (List all medications you are currently taking) | Drug | Dose (mg) | Frequency |
|--|------|-----------|-----------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Medication Allergies: _____ Please state "none" if no allergies to medications

Please see other side

Patient Name _____

Date ____/____/____

Social History:

Marital Status: Married Single Divorced Widow(er) Alcohol: No Yes Amount: _____

Education: _____ Tobacco: No Yes Amount: _____

Occupation: _____

Other Information: _____

Family History:

| | Age (Currently or at death) | State of Health (Indicate if deceased) | Significant Disease or Illnesses (If deceased, indicate cause of death) |
|----------|-----------------------------------|---|--|
| Mother | | | |
| Father | | | |
| Brothers | | | |
| Sisters | | | |
| Children | | | |
| | | | |

REVIEW OF SYSTEMS
Please check all that apply

- 1. Constitutional** Negative
 Feeling tired or poorly
 Fever
 Recent change in weight

- 5. Respiratory** Negative
 Cough
 Wheezing
 Difficulty swallowing

- 9. Integumentary (Skin)** Negative
 Itching
 Unusual growth on skin

- 2. Eyes** Negative
 Loss of part of field of vision
 White/light spots in field of vision
 Seeing double images
 Blurry vision

- 6. Gastrointestinal** Negative
 Nausea
 Vomiting
 Change in the stool
 Diarrhea
 Constipation

- 10. Neurological** Negative
 Headache
 Numbness
 Tingling
 Difficulty walking

- 3. Ears, Nose, Mouth Throat** Negative
 Loss of hearing
 Earache
 Discharge from the ears
 Nosebleeds
 Choking

- 7. Genitourinary** Negative
 Burning sensation during urination
 Urinary loss of control
 Urinary frequency
 Blood in urine

- 11. Psychiatric** Negative
 Depression
 Anxiety
 Unreasonable or irrational fears

- 4. Cardiovascular** Negative
 Chest pain or discomfort
 Palpitations
 Difficulty breathing
 Shortness of breath

- 8. Musculoskeletal** Negative
 Joint pains
 Bone pain
 Lower back pain
 Neck pain

- 12. Endocrine** Negative
 Excessive thirst/fluid intake
 Temperature intolerance to heat
 Temperature intolerance to cold

- 13. Hematological / Lymph** Negative
 Easy bruising
 Easy bleeding

Please print clearly and complete all items

Associated Neurologists, P.C. 69 Sand Pit Road Danbury, CT 06810 (203) 748-2551

Appt. Confirmation Phone Number _____

Pharmacy _____ Location: _____
E-mail address _____

Patient First Name: _____ MI _____

Patient's Home Phone # () _____

Patient Last Name: _____

Patient's Work Phone # () _____

Street Address: _____

Patient Date of Birth: _____

City: _____

Patient Sex: _____ Male _____ Female

State, Zip Code: _____

Patient Social Security Number _____

Marital Status (please circle) (child) S M D W

Dominant Hand: _____ Left _____ Right _____ Both

Primary Care Physician _____

Referring Physician: _____

Primary Care Physician phone # _____

Referring Physician Phone #: _____

Maiden Name (if applicable) _____

Occupation: _____

Employer Name: _____

Employer Phone # _____

Employer Address: _____

Is this MVA? If so Date of Accident _____

Spouse Name: _____

Is this Work Comp.? If so Date of Injury _____

Emergency Contact: _____

Reason you are here: _____

Insurance Information

Primary Insurance Information: _____ relationship to patient: _____

Insurance Company Name and Address: _____

Policy ID #: _____

Group Number: _____

Policy Holder Name: _____

Policy Holder Social Security # : _____

Policy Holder Address: _____

Policy Holder Date of Birth: _____

Policy Holder Employer: _____

Employer Phone Number: _____

Secondary Insurance Information: _____ relationship to patient: _____

Insurance Company Name and Address: _____

Policy ID #: _____

Group Number: _____

Policy Holder Name: _____

Policy Holder Social Security # _____

Policy Holder Address: _____

Policy Holder Date of Birth: _____

Policy Holder Employer: _____

Employer Phone Number: _____

Financial and Privacy Policy and Permission to Treat (Please read carefully)

Charges for medical services are due and payable by the patient / guardian at the time services are rendered. Co-payments, deductibles, and coinsurance are due at the time of service for Medicare and other Health Care Plans that are accepted by this office. Obtaining proper referrals to this practice is the patient / guardian's responsibility and if proper referrals are not obtained, the patient / guardian is responsible for payment in full for professional services rendered. Charges for patients with insurance plans we do not participate with are due and payable in full at time of service. The patient / guardian is responsible for all fees, regardless of insurance coverage. Motor Vehicle and Liability claims are the patient / guardian's responsibility. If the patient misses an appointment, a missed appointment fee of \$50.00 will be charged. Finance charges will accrue on balances that are over thirty days. The patient / guardian is liable for all collection costs (collection agency fees, legal fee, and court cost) in addition to professional fees charged by this practice. Checks returned by the bank will incur an additional \$25.00 service fee. I have read the above and request that all payments by my insurance carrier, including Medicare, to be paid directly to Associated Neurologists, P.C. I also authorize the release of any medical or other information to my insurance carrier necessary to process my claims. **The signature below acknowledges that I have received a copy of Associated Neurologist's Privacy Policy. I have read and understand its contents and agree to abide by the terms and conditions therein.**

Signature of patient / guardian _____ Date: _____



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Administration

Arlene Barra
Wendy White

Financial Policy

We are dedicated to providing you with the best possible care and service. It is essential that you have a clear understanding of your financial responsibilities. Unless you or your health insurance carriers have made other arrangements in advance, full payment is due at the time of service. For your convenience, we accept MasterCard, Visa, and Discover.

Your Appointment:

If you are late for your appointment, please be aware that you may be asked to reschedule that appointment in an effort to prevent delaying other patients who have arrived on time.

Insurance Coverage:

We have agreements with many insurance plans (including Medicare) to accept their fee schedules. We will submit claims on your behalf to the insurance carriers with whom we participate. Please make sure you check with your insurance carrier to see if we are on your insurance plan as a participating provider. You are required to pay the co-pay on the same day you receive our services. It is your responsibility to know your individual benefits and the limits on your health insurance plan. In the event your health plan determines that a service is "not covered," you will be responsible for the entire charge, and payment is due upon receipt of our billing statement. If we do not participate with your insurance plan, you are responsible for payment in full on the day the service is rendered. You are also responsible for notifying our office whenever your insurance plan changes.

Motor Vehicle, Workers' Compensation, and Liability Services:

As a courtesy, we will bill your motor (MVA) or liability insurance carrier. Should your policy exhaust (meaning your coverage has been fully used), you are responsible for any balance due, which is payable upon receipt of our billing statement. Accidents involving litigation do not absolve you from your financial responsibility to Associated Neurologists, P.C. You are responsible for full payment for our services - due upon receipt of our billing statement. You are to collect any settlement monies from your attorney. We will bill your Workers' Compensation carrier as required by law; however, any Workers' Compensation case that is contested by your employer and subsequently denied is your financial responsibility.

Referrals:

It is your responsibility to make sure that all referrals from your primary care physician are in place prior to your scheduled visit. Failure to have proper referrals will result in your being responsible for full payment of services on the day of your appointment; otherwise, your appointment will be cancelled.

Missed Appointments:

We reserve the right to charge you a missed appointment fee of \$50.00 when appointments are not cancelled at least 24 hours in advance. This charge is not billable to your insurance carrier and is your responsibility. When you do not keep your appointment, you hold a valuable spot for another patient who requires medical care. **Your consideration by arriving on time for your scheduled appointment is essential to all patient care.**

Minor Patients:

A parent or custodial guardian must accompany any patient under the age of 18 years, and any payment due is the responsibility of that parent or guardian on the day of service.

Returned Checks:

If you pay us with a personal check and your bank returns that check to us, you will be charged a \$25.00 service fee. You are then required to remit all monies due by either a money order or a certified bank check.

Delinquent Accounts:

Payment is due upon receipt of our billing statement. Accounts that are past due will accumulate finance charges equal to 1.5% per month (with a minimum of \$1.00/month). Accounts that are over 90 days past due may be sent to a collection agency, small-claims court, or our attorney. Patients / guardians who are sent to a collection agency or court will be responsible for collection agency fees, court costs, and legal fees in addition to the original outstanding balance due.

Insurance Authorization and Financial Policy Agreement:

I hereby authorize Associated Neurologists, P.C. to furnish information to my insurance carrier concerning my illness and treatment necessary to process my claims. I acknowledge that I have received a copy of Associated Neurologists' Financial and Privacy Policy.

I have read and understand the financial policy of this practice, and I agree to be bound by its terms and conditions therein. I also understand and agree that such terms may be amended from time to time by the Practice.

Signature of patient or parent / legal guardian

Date

Please print the name of the person signing

Please print the name of the patient

Account # (completed by staff)

CHILD SYMPTOM INVENTORY- 4: TEACHER CHECKLIST

Please return checklist to the office prior to your appointment

| | | |
|---------------------|--------------|---------------|
| CHILD'S NAME | AGE | GENDER |
| SCHOOL | GRADE | DATE |

NAME OF PERSON COMPLETING THIS FORM _____ POSITION _____

LENGTH OF TIME YOU HAVE KNOWN STUDENT _____ LENGTH OF TIME EACH DAY WITH STUDENT _____

TYPE OF CLASS (EG. REGULAR 2ND GRADE, RESOURCE ROOM, 6TH GRADE ENGLISH): _____

CURRENT SPECIAL EDUCATION SERVICES (E.G., RESOURCE ROOM, SPEECH THERAPY): _____

CURRENT SPECIAL EDUCATION LABEL (E.G., LEARNING DISABILITY): _____

CURRENT ACADEMIC PERFORMANCE: CHECK APPROPRIATE GRADE LEVEL (G.L.)

| SUBJECT | 2 OR MORE YRS BELOW G.L. | 1 TO 2 YEARS BELOW G.L. | AT OR ABOUT G.L. | 1 TO 2 YEARS ABOVE G.L. | 2 OR MORE YEARS ABOVE G.L. |
|------------|-----------------------------|----------------------------|------------------|----------------------------|-------------------------------|
| READING | | | | | |
| WRITING | | | | | |
| SPELLING | | | | | |
| ARITHMETIC | | | | | |

DIRECTIONS: CHECK WHICH RATING BEST DESCRIBES THIS CHILD'S OVERALL BEHAVIOR IN OR AROUND SCHOOL. ANSWER EACH QUESTION TO THE BEST OF YOUR ABILITY.

CATEGORY A

| | NEVER | SOME-TIMES | OFTEN | VERY OFTEN |
|--|-------|------------|-------|------------|
| 1. FAILS TO GIVE CLOSE ATTENTION TO DETAILS OR MAKES CARELESS MISTAKES | | | | |
| 2. HAS DIFFICULTY PAYING ATTENTION TO TASKS OR PLAY ACTIVITIES | | | | |
| 3. DOES NOT SEEM TO LISTEN WHEN SPOKEN TO DIRECTLY | | | | |
| 4. HAS DIFFICULTY FOLLOWING THROUGH ON INSTRUCTIONS AND FAILS TO FINISH THINGS | | | | |
| 5. HAS DIFFICULTY ORGANIZING TASKS AND ACTIVITIES | | | | |
| 6. AVOIDS DOING TASKS THAT REQUIRE A LOT OF MENTAL EFFORT (SCHOOLWORK, HOMEWORK, ETC.) | | | | |
| 7. LOSES THINGS NECESSARY FOR ACTIVITIES | | | | |
| 8. IS EASILY DISTRACTED BY OTHER THINGS GOING ON | | | | |
| 9. IS FORGETFUL IN DAILY ACTIVITIES | | | | |

CATEGORY A

| | NEVER | SOME-TIMES | OFTEN | VERY OFTEN |
|---|-------|------------|-------|------------|
| 10. FIDGETS WITH HANDS OR FEET OR SQUIRMS IN SEAT | | | | |
| 11. HAS DIFFICULTY REMAINING SEATED WHEN ASKED TO DO SO | | | | |
| 12. RUNS ABOUT OR CLIMBS ON THINGS WHEN ASKED NOT TO DO SO | | | | |
| 13. HAS DIFFICULTY PLAYING QUIETLY | | | | |
| 14. IS "ON THE GO" OR ACTS AS IF "DRIVEN BY A MOTOR" | | | | |
| 15. TALKS EXCESSIVELY | | | | |
| 16. BLURTS OUT ANSWERS TO QUESTIONS BEFORE THEY HAVE BEEN COMPLETED | | | | |
| 17. HAS DIFFICULTY AWAITING TURN IN GROUP ACTIVITIES | | | | |
| 18. INTERRUPTS PEOPLE OR BUTTS INTO OTHER CHILDREN'S ACTIVITIES | | | | |

CATEGORY B

| | | | | |
|--|--|--|--|--|
| 19. LOSES TEMPER | | | | |
| 20. ARGUES WITH ADULTS | | | | |
| 21. DEFIES OR REFUSES WHAT YOU TELL HIM/HER TO DO | | | | |
| 22. DOES THINGS TO DELIBERATELY ANNOY OTHERS | | | | |
| 23. BLAMES OTHERS FOR OWN MISBEHAVIOR OR MISTAKES | | | | |
| 24. IS TOUCHY OR EASILY ANNOYED BY OTHERS | | | | |
| 25. IS ANGRY AND RESENTFUL | | | | |
| 26. TAKES ANGER OUT ON OTHERS OR TRIES TO GET EVEN | | | | |

CATEGORY C

| | | | | |
|---|--|--|--|--|
| 27. PLAYS HOOKEY FROM SCHOOL | | | | |
| 29. LIES TO GET THINGS OR TO AVOID RESPONSIBILITY ("CONS OTHERS") | | | | |
| 30. BULLIES, THREATENS, OR INTIMIDATES OTHERS | | | | |
| 31. STARTS PHYSICAL FIGHTS | | | | |
| 33. HAS STOLEN THINGS WHEN OTHERS WERE NOT LOOKING | | | | |
| 34. HAS DELIBERATELY DESTROYED OTHER' | | | | |
| 36. HAS STOLEN THINGS FROM OTHERS USING PHYSICAL FORCE | | | | |
| 38. HAS USED A WEAPON WHEN FIGHTING (BAT, BRICK, BOTTLE, ETC.) | | | | |
| 40. HAS BEEN PHYSICALLY CRUEL TO PEOPLE | | | | |

CATEGORY D

| | | | | |
|--|--|--|--|--|
| 42. IS OVERCONCERNED ABOUT ABILITIES IN ACADEMIC, ATHLETIC, OR SOCIAL ACTIVITIES | | | | |
| 43. HAS DIFFICULTY CONTROLLING WORRIES | | | | |
| 44. ACTS RESTLESS OR EDGY | | | | |
| 45. IS IRRITABLE FOR MOST OF THE DAY | | | | |
| 46. IS EXTREMELY TENSE OR UNABLE TO RELAX | | | | |

CATEGORY E

| | NEVER | SOME-TIMES | OFTEN | VERY OFTEN |
|---|-------|------------|-------|------------|
| 49. SHOWS EXCESSIVE FEAR TO SPECIFIC OBJECTS OR SITUATIONS (ANIMALS, HEIGHTS, STORMS, INSECTS, ETC.) | | | | |
| 50. CANNOT GET DISTRESSING THOUGHTS OUT OF HIS/HER MIND (WORRIES ABOUT GERMS OR DOING THINGS PERFECTLY, ETC.) | | | | |
| 51. FEELS COMPELLED TO PERFORM UNUSUAL HABITS (HAND WASHING, CHECKING LOCKS, REPEATING THINGS IN A SET NUMBER OF TIMES) | | | | |
| 52. HAS EXPERIENCED AN EXTREMELY UPSETTING EVENT AND CONTINUES TO BE BOTHERED BY IT | | | | |
| 53. DOES UNUSUAL MOVEMENTS FOR NO APPARENT REASON (EYE BLINKING, TWITCHING, LIP LICKING, HEAD JERKING, ETC.) | | | | |
| 54. MAKES VOCAL SOUNDS FOR NO APPARENT REASON (COUGHING, THROAT CLEARING, SNIFFLING, GRUNTING, ETC.) | | | | |

CATEGORY F

| | | | | |
|--|--|--|--|--|
| 55. HAS STRANGE IDEAS OR BELIEFS THAT ARE NOT REAL (CHILD'S FOOD IS POISONED, PEOPLE ARE TRYING TO GET HIM/HER, ETC.) | | | | |
| 56. HAS AUDITORY HALLUCINATIONS—HEARS VOICES TALKING TO OR TELLING HIM/HER TO DO THINGS | | | | |
| 57. HAS EXTREMELY STRANGE AND ILLOGICAL THOUGHTS OR IDEAS | | | | |
| 58. LAUGHS OR CRIES AT INAPPROPRIATE TIMES OR SHOWS NO EMOTION IN SITUATIONS WHERE MOST OTHERS OF SAME AGE WOULD REACT | | | | |
| 59. DOES EXTREMELY ODD THINGS (EXCESSIVE PREOCCUPATION WITH FANTASY FRIENDS, TALKS TO SELF IN A STRANGE WAY, ETC.) | | | | |

CATEGORY G

| | | | | |
|---|--|-----------|--|------------|
| 60. IS DEPRESSED FOR MOST OF THE DAY | | | | |
| 61. SHOWS LITTLE INTEREST IN (OR ENJOYMENT OF) PLEASURABLE ACTIVITIES | | | | |
| 62. HAS RECURRENT THOUGHTS OF DEATH OR SUICIDE | | | | |
| 63. FEELS WORTHLESS OR GUILTY | | | | |
| 64. HAS LOW ENERGY LEVEL OR IS TIRED FOR NO APPARENT REASON | | | | |
| 65. HAS LITTLE CONFIDENCE OR IS VERY SELF CONSCIOUS | | | | |
| 66. FEELS THAT THINGS NEVER WORK OUT RIGHT | | | | |
| 69. HAS EXPERIENCED A BIG CHANGE IN HIS/HER NORMAL ACTIVITY LEVEL (CIRCLE YES OR NO) | | NO | | YES |
| 70. HAS EXPERIENCED A BIG CHANGE IN HIS/HER ABILITY TO CONCENTRATE (CIRCLE YES OR NO) | | NO | | YES |
| 71. HAS EXPERIENCED A BIG DROP IN SCHOOL GRADES OR SCHOOLWORK (CIRCLE YES OR NO) | | NO | | YES |

Adolescent Symptom Inventory-4 Parent Checklist 12 Years and Over

Please return checklist to the office prior to your appointment

| | | |
|--------------------------------|-----------------------|------|
| Youth's Name | Date of Birth | Age |
| Name of Person Completing Form | Relationship to Youth | Date |

Father's type of work (be specific): _____

Mother's type of work (be specific): _____

Is youth receiving special education? If yes, specify type: _____

Please state reason for seeking help at this time: _____

Age when behavior or emotional problems first began: _____

Have you sought help for these problems before? If yes, please specify: _____

Is youth currently receiving medication for an emotional or behavioral problem? _____

Is youth taking medication? If yes, specify name: _____

DIRECTIONS: Check which rating best describes this youth's overall behavior. Answer each question to the best of your ability.

Category A

| | NEVER | SOME-TIMES | OFTEN | VERY OFTEN |
|---|-------|------------|-------|------------|
| 1. Does not pay close attention to details or makes careless mistakes. | | | | |
| 2. Has difficulty paying attention to tasks. | | | | |
| 3. Does not seem to listen when spoken to directly. | | | | |
| 4. Has difficulty following through on instructions and fails to finish things. | | | | |
| 5. Has difficulty organizing work and activities. | | | | |
| 6. Avoids doing tasks that require a lot of mental effort (schoolwork, homework, etc.). | | | | |
| 7. Loses things necessary for activities. | | | | |
| 8. Is easily distracted by other things going on. | | | | |
| 9. Is forgetful in daily activities. | | | | |

| Category A (Cont'd) | NEVER | SOME-TIMES | OFTEN | VERY OFTEN |
|--|--------------|-------------------|--------------|-------------------|
| 10. Fidgets with hands or feet or squirms in seat. | | | | |
| 11. Has difficulty remaining seated when asked to do so. | | | | |
| 12. Seems restless or jittery. | | | | |
| 13. Has difficulty doing things quietly. | | | | |
| 14. Is "on the go" or acts as if "driven by a motor." | | | | |
| 15. Talks excessively. | | | | |
| 16. Blurts out answers to questions before they have been completed. | | | | |
| 17. Has difficulty awaiting turn in group activities. | | | | |
| 18. Interrupts or butts into other people's activities. | | | | |

Category B

| | | | | |
|---|--|--|--|--|
| 19. Plays hooky from school. | | | | |
| 20. Stays out at night when not supposed to. | | | | |
| 21. Lies to get things or avoid responsibility ("cons" others). | | | | |
| 22. Bullies, threatens or intimidates others. | | | | |
| 23. Starts physical fights. | | | | |
| 24. Has run away from home overnight. | | | | |
| 25. Has stolen things when others were not looking (e.g. shoplifting). | | | | |
| 26. Has deliberately destroyed others' property. | | | | |
| 27. Has deliberately started fires. | | | | |
| 28. Has stolen things from others using physical force (e.g. purse snatching, mugging). | | | | |
| 29. Has broken into someone else's house, building, or car. | | | | |
| 30. Has used a weapon when fighting (bat, bottle, knife, etc.) | | | | |
| 31. Has been physically cruel to animals. | | | | |
| 32. Has been physically cruel to people. | | | | |
| 33. Has forced someone into sexual activity. | | | | |
| 34. Engages in illegal or unlawful activities. | | | | |
| 35. Is impulsive or doesn't plan ahead. | | | | |
| 36. Acts reckless with no concern for safety of self or others. | | | | |
| 37. Irresponsible when it comes to school, work, or money | | | | |
| 38. Does not seem to care about the pain and suffering he/she causes to other people. | | | | |

Category C

| | | | | |
|---|--|--|--|--|
| 39. Loses temper. | | | | |
| 40. Argues with adults. | | | | |
| 41. Defies or refuses what you tell him/her to do. | | | | |
| 42. Does things to deliberately annoy others. | | | | |
| 43. Blames others for own misbehavior or mistakes. | | | | |
| 44. Is touchy or easily annoyed by others. | | | | |
| 45. Is angry and resentful. | | | | |
| 46. Takes anger out on others or tries to get even. | | | | |

Category D

| | NEVER | SOME-TIMES | OFTEN | VERY OFTEN |
|---|-------|------------|-------|------------|
| 47. Is over-concerned about abilities in school, athletics, work, or social activities. | | | | |
| 48. Has difficulty controlling worries. | | | | |
| 49. Acts restless or edgy. | | | | |
| 50. Is irritable for most of the day. | | | | |
| 51. Is extremely tense or unable to relax. | | | | |
| 52. Has difficulty falling asleep or staying asleep. | | | | |

Category E

| | | | | |
|--|--|--|--|--|
| 53. Is overly fearful of (or tries to avoid) specific objects or situations (animals, heights, storms, going places alone, being "trapped", etc.). | | | | |
| 54. Complains about heart pounding, shortness of breath, feeling dizzy, trembling, or fear of dying. | | | | |
| 55. Cannot get distressing thoughts out of his/her mind (worries about germs or doing things perfectly, etc.). | | | | |
| 56. Feels compelled to perform unusual habits (hand washing checking locks, repeating things a set number of times). | | | | |
| 57. Has experienced an extremely upsetting event and continues to be bothered by it. | | | | |
| 58. Has distressing memories or dreams about an extremely upsetting event. | | | | |
| 59. Makes twitching or jerking movements for no apparent reason (eye blinking, nose twitching, grimacing, lip licking, head jerking, etc.) | | | | |
| 60. Makes vocal sounds for no apparent reason (coughing, throat clearing, sniffing, grunting, etc.) | | | | |
| 61. Complains about physical problems, (headaches, upset stomach, etc.) for which there is no apparent cause. | | | | |
| 62. Worries about physical health. | | | | |

Category F

| | | | | |
|--|--|--|--|--|
| 63. Is more anxious in social situations than most other youths. | | | | |
| 64. Is excessively shy with peers. | | | | |

Category G

| | | | | |
|--|--|--|--|--|
| 65. Gets very upset when he/she expects to be separated from home or parents. | | | | |
| 66. Worries that parents will be hurt or leave home and not come back. | | | | |
| 67. Worries that some disaster (getting lost, kidnapped, etc.) will separate him/her from parents. | | | | |
| 68. Tries to avoid going to school in order to stay home with parent. | | | | |
| 69. Worries about being left at home alone. | | | | |
| 70. Afraid to go to sleep unless near parent. | | | | |
| 71. Has nightmares about being separated from parent. | | | | |
| 72. Complains about feeling sick when he/she expects to be separated from home or parents. | | | | |

Category H

| | NEVER | SOME-TIMES | OFTEN | VERY OFTEN |
|---|-------|------------|-------|------------|
| 73. Prefers to be alone rather than with friends or family. | | | | |
| 74. Shows little interest in having close relationships. | | | | |
| 75. Is emotionally cold or indifferent toward people. | | | | |

Category I

| | | | | |
|---|--|--|--|--|
| 76. Has strange ideas or beliefs that are not real (food is poisoned, people are trying to get him/her, etc.). | | | | |
| 77. Has auditory hallucinations—hears voices talking to or telling him/her to do things. | | | | |
| 78. Has disorganized speech (e.g., ideas don't make sense, thoughts run together, loses train of thought). | | | | |
| 79. Behaves in extremely strange ways (e.g., unpredictable outbursts, acts as if in slow motion, seems to forget how to take care of self). | | | | |
| 80. Laughs or cries at inappropriate times or shows no emotion in situations where most others of same age would react. | | | | |
| 81. Seems to have lost interest in doing things or talking to people. | | | | |

Category J

| | | | | |
|---|--|--|--|--|
| 82. Wets bed at night. | | | | |
| 83. Wets or soils underwear during daytime hours. | | | | |

Category K: Does this youngster have periods lasting at least several days where he/she does the following:

| | | | | |
|--|--|--|--|--|
| 84. Is depressed for most of the day. | | | | |
| 85. Shows little interest in (or enjoyment of) pleasurable activities. | | | | |
| 86. Talks about death or suicide. | | | | |
| 87. Feels worthless or guilty. | | | | |
| 88. Has low energy level or is tired for no apparent reason. | | | | |
| 89. Has little confidence or feels inferior to others. | | | | |
| 90. Feels that things never work out right. | | | | |

Please circle YES or NO

| | | |
|---|----|-----|
| 91. Has experienced a big change in his/her normal appetite or weight. | NO | YES |
| 92. Has experienced a big change in his/her normal sleeping habits—trouble sleeping or sleeps too much. | NO | YES |
| 93. Has experienced a big change in his/her normal activity level—overactive or inactive. | NO | YES |
| 94. Has experienced a big change in his/her ability to concentrate or make decisions. | NO | YES |
| 95. Has experienced a big drop in school grades or schoolwork. | NO | YES |
| 96. Has become more sensitive or tearful than usual. | NO | YES |
| 97. Has experienced a very stressful event such as parents divorce, death of a friend or relative, serious illness. | NO | YES |

Category L: Have there been periods lasting at least several days where his/her personality changes and he/she does the following:

| | | |
|---|----|-----|
| 98. Is much more cheerful than usual. | NO | YES |
| 99. Is much more irritable or explosive than usual. | NO | YES |

If answer to 98 or 99 is Yes, during these periods does he/she also do the following?

| | | |
|---|----|-----|
| 100. Become much more active or busy than usual. | NO | YES |
| 101. Need far less sleep than usual. | NO | YES |
| 102. Much more talkative than usual. | NO | YES |
| 103. Far more distractible than usual. | NO | YES |
| 104. Do far more reckless or silly things than usual. | NO | YES |
| 105. Switch rapidly form one topic to another. | NO | YES |
| 106. Believe that he/she has special abilities or can do things that are obviously unrealistic. | NO | YES |

Category M

| | NEVER | SOME-TIMES | OFTEN | VERY OFTEN |
|--|-------|------------|-------|------------|
| 107. Unusually thin or underweight. | | | | |
| 108. Refuses to eat enough food to keep a healthy body weight. | | | | |
| 109. Has excessive worries about getting fat or becoming overweight. | | | | |
| 110. Thinks he/she is fat or overweight but really isn't. | | | | |

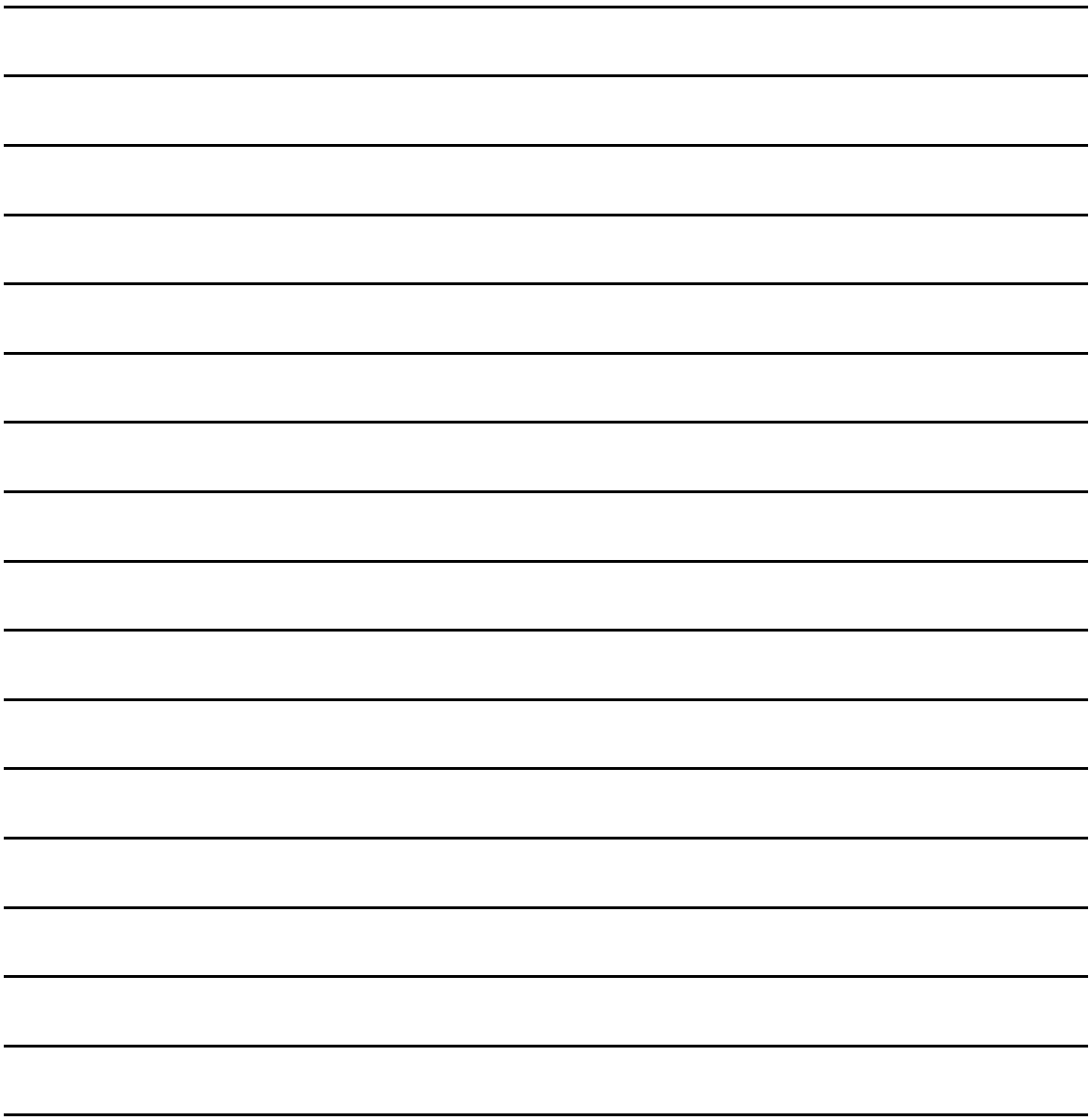
Category N

| | | | | |
|--|--|--|--|--|
| 111. Has eating binges (eats an excessive amount of food in a short period of time). | | | | |
| 112. Cannot stop eating or control how much he/she eats. | | | | |
| 113. Uses very strict diets, vomiting, laxatives, or excessive exercise to control weight. | | | | |
| 114. Seems over-concerned about his/her weight or figure. | | | | |

Category O

| | | | | |
|--|--|--|--|--|
| 115. Smokes tobacco cigarettes. | | | | |
| 116. Drinks alcohol beverages (beer, wine, liquor). | | | | |
| 117. Gets into trouble because of alcohol use. | | | | |
| 118. Smokes marijuana. | | | | |
| 119. Uses other illegal drugs (cocaine, glue, speed, LSD, etc.). | | | | |
| 120. Gets into trouble because of illegal drug use. | | | | |

Other problems or comments (attach additional page if necessary): _____



SELF REPORT INVENTORY FOR 10 YEARS + OLDER

| | | |
|-----------|---------------|--------------|
| Your Name | Date of Birth | Today's Date |
| Age | Male/Female | |

Directions: CHECK WHICH RATING BEST DESCRIBES YOUR OVERALL BEHAVIOR. ANSWER EACH QUESTION TO THE BEST OF YOUR ABILITY

CATEGORY A

| | Never | Sometimes | Often | Very Often |
|---|-------|-----------|-------|------------|
| 1. I have trouble paying attention | | | | |
| 2. I make careless mistakes | | | | |
| 3. I have trouble following directions | | | | |
| 4. I start things but do not finish them | | | | |
| 5. I have trouble getting organized | | | | |
| 6. I try to avoid doing things that require a lot of concentration like schoolwork and homework | | | | |
| 7. I lose things. | | | | |
| 8. I am easily distracted by other things going on | | | | |
| 9. I am forgetful | | | | |
| 10. I am fidgety | | | | |
| 11. I have trouble sitting still | | | | |
| 12. I feel restless and jittery | | | | |
| 13. I have trouble doing things quietly | | | | |
| 14. I am a person who is "on the go" | | | | |
| 15. People say that I talk too much | | | | |
| 16. I blurt out the answers to questions before I hear the entire question. | | | | |
| 17. I get frustrated when I have to wait my turn to do things. | | | | |
| 18 A. I interrupt others when they are talking | | | | |
| 18 B. People say that I butt into things that are none of my business | | | | |

CATEGORY B

| | Never | Sometimes | Often | Very Often |
|--|-------|-----------|-------|------------|
| 19. I skip school | | | | |
| 20. I stay out at night when I am not supposed to | | | | |
| 21. I lie to get my own way and to get out of doing things | | | | |
| 22. I threaten to hurt people | | | | |
| 23. I start physical fights | | | | |
| 24. I have run away from home overnight | | | | |
| 25. I take things when other people are not looking | | | | |
| 26. I destroy other people's property | | | | |
| 27. I set fires | | | | |
| 28. I force people to give me their money or things | | | | |
| 29. I break into houses, buildings, or cars | | | | |
| 30. I use a weapon when I fight (bat, bottle, knife, etc) | | | | |
| 31. I try to hurt animals | | | | |
| 32. I try to physically hurt people | | | | |
| 33. I force people into sexual activity | | | | |
| 34. I do things that are illegal | | | | |
| 35. I do not plan ahead | | | | |
| 36. I do reckless things | | | | |
| 37. I do not care about other people | | | | |

CATEGORY C

| | Never | Sometimes | Often | Very Often |
|--|-------|-----------|-------|------------|
| 38. I lose my temper | | | | |
| 39. I argue with adults | | | | |
| 40. I do not do what adults tell me to do | | | | |
| 41. I try to do things to annoy people | | | | |
| 42. I blame others for my own mistakes | | | | |
| 43. Other people annoy me | | | | |
| 44. I get angry | | | | |
| 45. When I get angry, I take it out on others. | | | | |

CATEGORY D

| | Never | Sometimes | Often | Very Often |
|---|-------|-----------|-------|------------|
| 46 A. I worry to much about school work | | | | |
| 46 B. I worry too much about my athletic abilities | | | | |
| 46 C. I worry too much about my social life | | | | |
| 47. People say that I am moody and irritable | | | | |
| 48. I get real tense and can not relax | | | | |
| 49. I have trouble falling asleep or staying asleep | | | | |

CATEGORY E

| | Never | Sometimes | Often | Very Often |
|---|-------|-----------|-------|------------|
| 50. I am very afraid of certain things like animals, heights, storms, going places alone, or being trapped. | | | | |
| 51. There are times when my heart pounds a lot and I feel dizzy and shaky and have difficulty breathing | | | | |
| 52. I have really upsetting thoughts and I can not get them out of my mind | | | | |
| 53. I have habits that I just have to do over and over again like washing my hands, checking to see if locks are locked, ore repeating things a set number of times | | | | |
| 54. Really upsetting things have happened to me and they still bother me | | | | |
| 55. I have really bad memories or dreams | | | | |
| 56. I have habits that I can not control like eye blinking, nose twitching, shoulder shrugging, lip licking, or head jerking | | | | |
| 57. I make sounds that I can not control like coughing, throat clearing, sniffing, or grunting | | | | |
| 58.i get aches and pains for no reason like headaches or upset stomach | | | | |
| 59. I worry about my health | | | | |

CATEGORY F

| | Never | Sometimes | Often | Very Often |
|--|-------|-----------|-------|------------|
| 60. I get real nervous in social situations | | | | |
| 61. I am really shy when I am around other kids my age | | | | |

CATEGORY G

| | Never | Sometimes | Often | Very Often |
|--|-------|-----------|-------|------------|
| 62. I get very upset when I have to leave home | | | | |
| 63. I worry that my parents will be hurt or leave home and not come back | | | | |
| 64. I try to avoid going to school in order to stay home with a parent | | | | |
| 65. I worry about being left at home alone | | | | |
| 66. I have nightmares about being left alone | | | | |

CATEGORY H

| | Never | Sometimes | Often | Very Often |
|--|-------|-----------|-------|------------|
| 67. I prefer to be alone rather than with my family | | | | |
| 68. I prefer to be alone rather than with my friends | | | | |

CATEGORY I

| | Never | Sometimes | Often | Very Often |
|--|-------|-----------|-------|------------|
| 69. I think that people are trying to get me or hurt me | | | | |
| 70. I hear voices talking to me or telling me to do things | | | | |
| 71. My ideas run together and I can not think clearly | | | | |
| 72. I get really angry and lose control of myself | | | | |
| 73. I laugh or cry at the wrong times | | | | |
| 74. I do not feel like doing things or talking to people | | | | |

CATEGORY K

| | Never | Sometimes | Often | Very Often |
|---|-------|-----------|-------|------------|
| 75. I feel unhappy or sad | | | | |
| 76. I do not feel like doing anything | | | | |
| 77. I think about death or suicide | | | | |
| 78 A. I feel that people do not care about me | | | | |
| 79 B. I do not like myself | | | | |
| 80. I feel tired, like I do not have any energy to do things | | | | |
| 81. I feel bad that I can not do things as well as other people | | | | |
| 82. I feel that things never work out right | | | | |
| 83 A. When it is time to eat, I do not feel like eating | | | | |
| 83 B. I eat a lot | | | | |
| 84. I sleep a lot | | | | |
| 85. My feelings get hurt really easily | | | | |

| | | |
|---|----|-----|
| 86. My school grades have really gone down hill (circle NO or YES) | NO | YES |
| 87. I have become more sensitive or tearful than usual | NO | YES |
| 88. In the past year, a very upsetting thing happened (parents divorced, friend or relative died, serious accident) | NO | YES |

CATEGORY L

| | | |
|---|----|-----|
| 89. There are times when I am much more cheerful than usual for several days in a row | NO | YES |
| 90. There are times when I am much more irritable or angry than usual for several days in a row | NO | YES |

IF THE ANSWER TO 89 OR 90 ARE “YES,” DURING THESE TIMES DO YOU ALSO DO THE FOLLOWING:

| | | |
|---|--|--|
| 91. I become much more active or busy than usual | | |
| 92. I need far less sleep than usual | | |
| 93. I talk a lot more than usual | | |
| 94. I have more trouble concentrating than usual | | |
| 95. I am more reckless than usual | | |
| 96. I jump from one topic to another when I am talking | | |
| 97. I believe that I can do things that I really can not do | | |

CATEGORY M

| | Never | Sometimes | Often | Very Often |
|---|-------|-----------|-------|------------|
| 98. I do not like to eat food | | | | |
| 99. I worry about getting fat or overweight | | | | |
| 100. I think I am fat or overweight | | | | |

CATEGORY N

| | Never | Sometimes | Often | Very Often |
|---|-------|-----------|-------|------------|
| 101. I go on eating binges where I eat a large amount of food in a short period of time | | | | |
| 102. I can not stop eating or control how much I eat | | | | |
| 103. I use very strict diets, vomiting, laxatives, or extreme exercise to control my weight | | | | |
| 104. I am very concerned about my weight and body | | | | |

CATEGORY O

| | Never | Sometimes | Often | Very Often |
|---|-------|-----------|-------|------------|
| 105. I smoke tobacco cigarettes | | | | |
| 106. I drink alcohol beverages (beer, wine, liquor) | | | | |
| 107. I get into trouble because of alcohol use | | | | |
| 108. I smoke marijuana | | | | |
| 109. I use other illegal drugs (cocaine, glue, speed, LSD, etc) | | | | |
| 110. I get into trouble because of illegal drug use | | | | |

CATEGORY P

| | Never | Sometimes | Often | Very Often |
|---|-------|-----------|-------|------------|
| 111. I get into arguments with adults | | | | |
| 112. I get real uptight and can not relax | | | | |
| 113. Other people make me angry | | | | |
| 114. I worry a lot about being sick | | | | |
| 115. I do not have the energy to do things | | | | |
| 116. I do not go to school when I do not feel like it | | | | |
| 117. I have trouble concentrating | | | | |
| 118. I lose my appetite for eating | | | | |

Thank You!

Developmental/ADHD Questionnaire

Important: Please mail/fax this completed form to the office prior to your appointment

Name of Child _____ Date of Birth _____

Name of Mother _____ Age _____

Mother's Education _____ Current Employment _____

Name of Father _____ Age _____

Father's Education _____ Current Employment _____

Parents' marital status: Married Separated Divorced Remarried

Siblings and their ages _____

A. Pre and Perinatal History

Did mother take any of the following during pregnancy?

Beer Wine Hard liquor Cigarettes Medications (list below)

Were there any medical problems during pregnancy? _____

Was there any fetal distress during labor? _____

Delivery: Normal Induced Forceps Caesarian Breech

What was the estimated due date? _____ Birth weight _____

Were there any post natal medical problems? _____

B Infancy

Were there any of these early problems?

Poor feeding Vomiting Colic Excessive Sleepiness Poor Sleep

Was (s)he a difficult baby? _____

How would you rate your child's activity level as a toddler?

Very active Active Average Less active Very inactive

What age were these developmental milestones achieved?

Walked _____ Spoke first word (other than "mama" and "dada") _____

Strung two or more words together _____

Did you have any concerns about his/her development? _____

Name of Child _____

Educational History

Please list any preschools attended, approximate dates, and any special services received (e.g., speech or occupational therapy):

Please list schools attended, grade level, and what kind of modified instruction was received (e.g., home tutor; resource room; self contained classroom; adaptive phys. Ed.; speech, occupational, or physical therapy; counseling or psychotherapy provided by school)

| School | Grades | Modified instruction |
|--------|--------|----------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Has your child ever received psychological testing, either privately or by the school district? Yes/No. If so, please obtain the results of these tests. Please summarize in your own words the results of this testing and the recommendations that were made to you.

Name of Child _____

Has your child had any of the following prior evaluations and/or interventions?
(Please check all that apply)

Child Neurology _____ Child Psychiatry _____

Psychotherapy _____ Medications _____

Past Medical History

Hospitalization: _____

Surgery: _____

Medications: _____

Medication Allergy: _____

- Otitis Media
- Headaches
- Seizures
- Head Injury
- Enuresis
- Encopresis
- Fractures
- Lead intoxication
- Hearing loss
- Visual impairment
- Strabismus
- Asthma
- UTI

Family History

Significant for (Circle and list affected members):

- | | |
|---------------------------|-----------------------------------|
| ADHD | Hearing Loss |
| Learning Disability | Visual Loss |
| Speech Delay | Tourette's Syndrome/tic disorders |
| Mental Retardation | Depression |
| Autism/PDD | Bipolar disorder |
| Seizures | Obsessive-Compulsive Disorder |
| Cerebral Palsy | Consanguinity |
| Alcohol / substance abuse | Other |



Associated Neurologists, P.C.

69 Sand Pit Road, Suite 300 · Danbury, Connecticut 06810 · Tel: (203) 748-2551 · Fax: (203) 790-6375
1389 W. Main Street, Suite 212 · Waterbury, Connecticut 06708 · Tel: (203) 755-7367 · Fax: (203) 755-1947

Adult Neurology

Jan Mashman, M.D.
Martin Kremenitzer, M.D.
Diane Wirz, M.D.
Samuel Markind, M.D.
Neil Culligan, M.D.
Anna Alshansky, M.D.
David Greco, M.D.
Robert Bonwetsch, M.D.
Maria Sangiorgio, M.D.
Behzad Habibi, M.D.
Joan Ellen Gereg, APRN
Loralee Richter, PA-C
Melisa Pelikan, RN
Dawn Murphy, RN

Please return completed forms sent to you plus copies of any school reports obtained in order for the doctor to review them prior to the scheduled appointment.

Thank you.

Pediatric Neurology

Martin Kremenitzer, M.D.
Anna Alshansky, M.D.

Neuropsychology

Stephen Peters, Psy.D., ABN
Michelle Bobulinski, Ph.D.
Erin Lasher, Psy.D.

Neurophysiology

Paulette Christie, R EEGT
JoAnn Colucci, R EEGT

Clinical Studies

Joan Ellen Gereg, APRN
Margaret Mukwaya, CCRC

Physical Therapy

Lisa Dransfield, M.A., P.T.
Cynthia Bahr, P.T.
Beth Capron, MPT
Karen Nell, PTA
Nicole Saviano, PTA
Diane Yandow, P.T.

Administration

Arlene Barra
Wendy White

Notice of Privacy Practices
ASSOCIATED NEUROLOGISTS, P.C.
(203-748-2551)

Effective Date: April 11, 2003

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

We understand the importance of privacy, and are committed to maintaining the confidentiality of your medical information. We make a record of the medical care we provide, and may receive such records from others. We use these records to provide or enable other health care providers to provide quality medical care, to obtain payment for services provided to you as allowed by your health plan and to enable us to meet our professional and legal obligations to operate this medical practice properly. We are required by law to maintain the privacy of protected health information and to provide individuals with notice of our legal duties and privacy practices with respect to protected health information. This notice describes how we may use and disclose your medical information. It also describes your rights and our legal obligations with respect to your medical information

A. How this Medical Practice May Use or Disclose Your Health Information

The law permits us to use or disclose your health information for the following purposes:

1. Treatment. We may use medical information about you to provide your medical care. We disclose medical information to our employees and others who are involved in providing the care you need. For example, we may share your medical information with other physicians or other health care providers who will provide services, which we do not provide. We may also share this information with a pharmacist who needs it to dispense a prescription to you, or a laboratory that performs a test.
2. Payment. We may use and disclose medical information about you to obtain payment for the services we provide. For example, we may give your health plan the information it requires before it will pay us. We may also disclose information to other health care providers to assist them in obtaining payment for services they have provided to you.
3. Health Care Operations. We may use and disclose medical information about you to operate this medical practice. For example, we may use and disclose this information to review and improve the quality of care we provide, or the competence and qualifications of our professional staff. We may also use and disclose this information to request that your health plan authorize services or referrals. We may also use and disclose this information as necessary for medical reviews, legal services and audits, including fraud and abuse detection and compliance programs and business planning and management. We may also share your information with other health care providers, a health care clearinghouse or health plans that have a relationship with you when they request this information, to help them with their quality assessment and improvement activities, their efforts to improve health or reduce health care costs, their review of compliance, qualifications and performance of health care professionals, their training programs, their accreditation, certification or licensing activities, or their health care fraud and abuse detection and compliance efforts.
4. Business Associates. We may share your medical information with our "business associates". We have a written contract with each of these business associates that contains terms requiring them to protect the confidentiality of your medical information.
5. Appointment Reminders. We may use and disclose medical information to contact and remind you about appointments. If you are not home, we may leave this information with the person answering the phone or on your answering machine. We may also mail you post cards reminding you of future appointments.
6. Sign in sheet. We may ask you to sign in when you arrive at our office. We may also call out your name when we are ready to see you.
7. Notification and communication with family. We may disclose your health information to a family member or a close friend or other person you identify where relevant to that person's involvement in your care or payment for your care. We may disclose your health information to notify or assist in notifying a family member, your personal representative or another person responsible for your care about your location, your general condition or in the event of your death. In the event of a disaster, we may disclose information to a relief organization so that they may coordinate these notification efforts. If you are able and available to agree or object, we will give you the opportunity to object prior to making these disclosures, although we may disclose this information in a disaster even over your objection if we believe it is necessary to respond to the emergency circumstances. If you are unable or unavailable to agree or object, our health professionals will use their best judgment in communicating with your family and others.
8. Marketing. We may contact you to give you information about product or services related to your treatment, case management or care coordination, or to direct or recommend other treatments or health-related benefits and

Revised 02-01-2008

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services that may be of interest to you or to provide you with small gifts. We may also encourage you to purchase a product or service when we see you. We will not use or disclose your medical information for marketing purposes without your written authorization.

9. Required by law. As required by law, we will use and disclose your health information, but we will limit our use or disclosure to the relevant requirements of the law. When the law requires us to report abuse, neglect or domestic violence, or respond to judicial or administrative proceedings, or to law enforcement officials, we will further comply with the requirement set forth below concerning those activities.

10. Public health. We may, and are sometimes required by law to disclose your health information to public health authorities for purposes related to: preventing or controlling disease, injury or disability; reporting child, elder or dependent adult abuse or neglect; reporting domestic violence; reporting to the Food and Drug Administration problems with products and reactions to medications; and reporting disease or infection exposure. When we report suspected elder or dependent adult abuse or domestic violence, we will inform you or your personal representative promptly unless in our best professional judgment, we believe the notification would place you at risk of serious harm or would require informing a personal representative we believe is responsible for the abuse or harm.

11. Health oversight activities. We may, and are sometimes required by law to disclose your health information to health oversight agencies during the course of audits, investigations, inspections, licensure and other proceedings.

12. Judicial and administrative proceedings. We may, and are sometimes required by law, to disclose your health information in the course of any administrative or judicial proceeding to the extent expressly authorized by a court or administrative order. We may also disclose information about you in response to a subpoena, discovery request or other lawful process if reasonable efforts have been made to notify you of the request and you have not objected, or if your objections have been resolved by a court or administrative order.

13. Law enforcement. We may, and are sometimes required by law, to disclose your health information to a law enforcement official for purposes such as identifying or locating a suspect, fugitive, material witness or missing person, complying with a court order, warrant, grand jury subpoena and other law enforcement purposes.

14. Coroners. We may, and are often required by law, to disclose your health information to coroners in connection with their investigations of deaths.

15. Organ or tissue donation. We may disclose your health information to organizations involved in procuring, banking or transplanting organs and tissues.

16. To avert a serious threat to health or safety. We may, and are sometimes required by law, to disclose your health information to appropriate persons in order to prevent or lessen a serious and imminent threat to the health or safety of a particular person or the general public.

17. Specialized government functions. We may disclose your health information for military or national security purposes or to correctional institutions or law enforcement officers that have you in their lawful custody.

18. Worker's compensation. We may disclose your health information as necessary to comply with worker's compensation laws. For example, to the extent your care is covered by workers' compensation, we will make periodic reports to your employer about your condition. We are also required by law to report cases of occupational injury or occupational illness to the employer or workers' compensation insurer.

19. Change of Ownership. In the event that this medical practice is sold or merged with another organization, your health information/record may be transferred the new owner, although you will maintain the right to request that copies of your health information be transferred to another physician or medical group.

20. Research. We may disclose your health information to researchers conducting research with respect to which your written authorization is not required as approved by an Institutional Review Board or privacy board, in compliance with governing law.

B. When This Medical Practice May Not Use or Disclose Your Health Information

Except as described in this Notice of Privacy Practices, this medical practice will not use or disclose health information, which identifies you without your written authorization. If you do authorize this medical practice to use or disclose your health information for another purpose, you may revoke your authorization in writing at any time, except to the extent that we have already taken action in reliance on the authorization.

C. Your Health Information Rights

1. Right to Request Special Privacy Protections. You have the right to request restrictions on certain uses and disclosures of your health information, by submitting a written request specifying what information you want to limit and

what limitations on our use or disclosure of that information you wish to have imposed. We reserve the right to accept or reject your request, and will notify you of our decision. Please ask for a form at the front desk.

2. Right to Request Confidential Communications. You have the right to request that you receive your health information in a specific way or at a specific location. For example, you may ask that we send information to a particular e-mail account or to your work address. We will comply with all reasonable requests submitted in writing which specify how or where you wish to receive these communications.

3. Right to Inspect and Copy. You have the right to inspect and copy your health information, with limited exceptions. To access your medical information, you must submit a written request detailing what information you want access to and whether you want to inspect it or get a copy of it. We will charge a reasonable fee, as allowed by Connecticut law. We may deny your request under limited circumstances.

4. Right to Amend or Supplement. You have a right to request that we amend your health information that you believe is incorrect or incomplete. You must make a request to amend in writing, and include the reasons you believe the information is inaccurate or incomplete. We are not required to change your health information, and will provide you with information about this medical practice's denial and how you can disagree with the denial. We may deny your request if we do not have the information, if we did not create the information (unless the person or entity that created the information is no longer available to make the amendment), if you would not be permitted to inspect or copy the information at issue, or if the information is accurate and complete as is.

5. Right to an Accounting of Disclosures. You have a right to receive an accounting of disclosures of your health information made by this medical practice, except that this medical practice does not have to account for the disclosures provided to you or pursuant to your written authorization, or as described in paragraphs 1 (treatment), 2 (payment), 3 (health care operations), 7 (notification and communication with family) and 17 (certain government functions) of Section A of this Notice of Privacy Practices or disclosures of data which exclude direct patient identifiers for purposes of research or public health or disclosures which are incident to a use or disclosure otherwise permitted or authorized by law, or the disclosures to a health oversight agency or law enforcement official to the extent this medical practice has received notice from that agency or official that providing this accounting would be reasonably likely to impede their activities and certain other disclosures.

6. Right to Receive a Notice of Privacy Practices. You have a right to receive a paper copy of this Notice of Privacy Practices. .

D. Special Rules Regarding Disclosure of Psychiatric, Substance Abuse and HIV-Related Information

Under Connecticut or federal law, additional restrictions may apply to disclosures of health information that relates to care for psychiatric conditions, substance abuse or HIV-related testing and treatment. This information may not be disclosed without your specific written permission, except as may be specifically required or permitted by Connecticut or federal law. The following are examples of disclosures that may be made without your specific written permission:

- Psychiatric information. We may disclose psychiatric information to a mental health program if needed for your diagnosis or treatment. We may also disclose very limited psychiatric information for payment purposes.
- HIV-related information. We may disclose HIV-related information for purposes of treatment or payment.
- Substance abuse treatment. We may disclose information obtained from a substance abuse program in an emergency.

E. Changes to this Notice of Privacy Practices

We reserve the right to amend this Notice of Privacy Practices at any time in the future. Until such amendment is made, we are required by law to comply with this Notice. After an amendment is made, the revised Notice of Privacy Protections will apply to all protected health information that we maintain, regardless of when it was created or received. We will keep a copy of the current notice posted in our reception area, and provide you with a copy upon request.

F. Complaints

Complaints about this Notice of Privacy Practices or how this medical practice handles your health information should be directed to our Privacy Officer.

You may also submit a complaint to:

Department of Health and Human Services
Office of Civil Rights
Hubert H. Humphrey Bldg.
200 Independence Avenue, S.W.
Room 509F HHH Building
Washington, DC 20201

You will not be penalized for filing a complaint.

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Acknowledgement of Receipt of Notice of Privacy Practices

Associated Neurologists, P.C.

69 Sand Pit Road, Suite 300

Danbury, CT 06810

203-748-2551

Name of Patient: _____

I hereby acknowledge that I received a copy of this medical practice's Notice of Privacy Practices. I further acknowledge that a copy of the current notice will be posted in the reception area, and that I may request a copy of any amended Notice of Privacy Practices at each appointment.

I give permission for my medical condition and/or records to be discussed with the following person (one contact, please):

Name: _____ Relationship: _____ Phone: (____) _____

My instructions expire on: _____ OR there is no expiration: _____

Signed: _____ Date: _____

Print Name: _____ Phone: (____) _____

If not signed by the patient, please indicate your relationship to the patient: _____

This Section for Office Use Only:

🍏 Signed form received by: _____

🍏 Acknowledgment refused:

Efforts to obtain:

Reasons for refusal:

